



# 2020 SILENT AUCTION/SPECIAL GIFTS CONTRACT

The Crystal Charity Ball - December 5, 2020

DONOR NAME \_\_\_\_\_ PLEASE TYPE OR PRINT

CIRCLE ONE ALPHABETIZING LETTER FOR INDEXING IN PUBLICATIONS  OR  DONOR ANONYMOUS

E-MAIL \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

## DONATION INFORMATION PLEASE NOTE - DUE TO SPACE LIMITATIONS, WE CANNOT ACCEPT ARTWORK, FURNITURE OR OTHER BULKY ITEMS.

### TYPE OF DONATION

- Gift Certificates are preferred (Donor provides certificate\*)  
GIFT CERTIFICATES MUST BE VALID UNTIL DECEMBER 5, 2021.
- Merchandise

### VALUE OF DONATION

\$ \_\_\_\_\_  
 TO BE CONSIDERED FOR CATALOG SUBMISSION,  
 A MINIMUM DONATION OF \$300 IS REQUIRED.

PLEASE NOTE - Placement selection is based on gift value and/or pairing opportunities with other Silent Auction/Special Gifts donations. The Crystal Charity Ball reserves the right to edit descriptions of all donations and to include or decline donations. Names of winners and all bidding information is confidential and will not be disclosed. The Crystal Charity Ball gratefully acknowledges this gift, which is tax deductible. Donor will provide print-ready artwork via e-mail to [bshaw@crystalcharityball.org](mailto:bshaw@crystalcharityball.org) or on a disc mailed to the CCB office. The files should include the donor's company logo and a 300 dpi, full color image with a minimum dimension of 8"x 8" (jpeg, pdf, or tiff files only).

Please provide a detailed description of your donation which will be considered for printing in the catalog.

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RESTRICTIONS (if any) \_\_\_\_\_

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CONTRACTS AND/OR DONATIONS MUST BE RECEIVED BY **AUGUST 14, 2020** TO ACCOMMODATE DEADLINES.

- \*PLEASE CHECK THIS BOX IF YOU WOULD LIKE CRYSTAL CHARITY BALL TO CREATE A GIFT CERTIFICATE ON YOUR BEHALF BASED ON THE DESCRIPTION AND RESTRICTION INFORMATION PROVIDED ABOVE.

\_\_\_\_\_  
Solicitor's Signature

\_\_\_\_\_  
Donor's Signature

\_\_\_\_\_  
Solicitor's Telephone Number / E-mail

\_\_\_\_\_  
Date Signed By Donor

RETAIN A COPY OF THIS CONTRACT FOR YOUR RECORDS. MAIL CONTRACT AND SIGNED GIFT CERTIFICATE TO:

**Laura Downing, Silent Auction / Brooke Shelby, Special Gifts**  
**The Crystal Charity Ball - Two Turtle Creek**  
**3838 Oak Lawn Avenue, Suite L150 - Dallas, Texas 75219**

For Office Use Only: SA  SG